CITY OF EUREKA – DIRECT PAYMENT PLAN WITH YOUR DEBIT OR CREDIT CARD

The City of Eureka is pleased to offer you the ability to have your utility payment deducted automatically from your debit or credit card.

This service will help you in several ways:

- *It saves time – fewer checks to write*
- *Helps meet your commitment in a convenient & timely manner – even if you're on vacation or out of town*
- *No lost or misplaced statements, your payment is always on time – it helps maintain good credit*
- *It saves postage.*
- *It's easy to sign up for.*
- *No late charges.*

Here's how the plan works: You authorize payments to be made from your debit or credit card. Your payments will be made automatically on the billing due date, based upon your monthly billing. This will be the only notification of amount to be charged. Proof of payment will appear on your bill. The authority you give to charge your account will remain in effect until you notify us in writing to terminate the authorization. ***Note that your first scheduled electronic payment will appear on your bill as "PAID BY DRAFT."***

All you need to do is:

1) Fill in your name, service address and utility billing account number.
2) Fill in your name, card information, and billing address for your credit card.

NOTE: BE SURE TO SIGN THE FORM!!

AUTHORIZATION FOR DIRECT PAYMENT

I, (please print) _____ , authorize the City of Eureka to initiate electronic debit entries to my: ___ credit card **or** ___ debit card for payment of my utility bill. I acknowledge that the origination of transactions to my account must comply with the provisions of US law. This authority will remain in effect until I have cancelled it in writing.

Date: _____ Please mark one: ___ Visa ___ MasterCard ___ Discover

Name: (Please Print) _____ Name on Card: _____

Service Address: _____ Card No: _____

Phone Number: _____ Expiration Date: _____

Billing Account Number: _____ Credit Card Verification Number _____
(The 3 digit code found on the back of your card)

Billing Address for Card:

_____

Signature: _____ _____

PLEASE KEEP A COPY OF THE AUTHORIZATION FOR YOUR RECORDS